

# Kirkby on Bain

Church of England Primary School



School Brochure  
2011-2012

*Learning together for life*

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# Headteacher's Introduction

As you look through our brochure we hope you gain an understanding of our school, what it stands for and how it functions. You will also become aware of the importance we place on the partnership between school and home in your child's education.

Our school is a small Church of England school, set in a beautiful rural village, with a Christian ethos.

*"Pupils are adamant they enjoy school. They derive enormous pleasure from their friends and the excellent relationships they have with staff. At every turn pupils demonstrate their enthusiasm for school life. Pupils achieve well during their time in school because the quality of teaching is good. Lessons involve interesting and relevant activities and pupils point out that learning is fun."*

*Ofsted October 2008*

We work together to help every child achieve their best in a happy and caring learning environment. Our teaching is based on the belief that all children are unique and each child has differing abilities and educational needs.

We set high expectations and continually strive to raise standards by providing stimulating activities and experiences that make learning enjoyable.

I hope your child enjoys being at Kirkby on Bain and that we can work in partnership to provide him or her with the very best in primary school education.

I would welcome the opportunity to show you around the school and to answer any questions you may have.



*Simon Morley*

**Simon Morley**  
Headteacher

# About Our School

Kirkby-on-Bain Church of England Primary School has been in existence for more than 100 years. The school is voluntary aided and caters for children aged four to eleven years.



**Address:** Kirkby-on-Bain Church of England Primary School  
Wharf Lane  
Kirkby-on-Bain  
Woodhall Spa  
Lincolnshire  
LN10 6YW

**Telephone / Fax:** (01526) 352715

**E-mail:** [admin@kobps.lincs.sch.uk](mailto:admin@kobps.lincs.sch.uk)

**Website** [www.kobps.lincs.sch.uk](http://www.kobps.lincs.sch.uk)

**Headteacher:** Mr Simon Morley

**Chairman of Governors:** Mr Paul Brewster

**School Hours:** 9.00 a.m. to 3.30 p.m.

# Our School's Aim & Values

*We recognise that we are all learners and that we continue to learn throughout our lives. We value the importance of learning together. We aim to produce well-rounded independent learners that are both academically and socially prepared for the future:*

## *Learning together for life*

### ***We achieve our aim by:***

- Providing a safe, caring and happy environment for children to develop confidence, independence and take increasing responsibility for their learning and own actions.
- Providing a secure, caring and relaxed atmosphere in which appropriate risks can be taken.
- Valuing, promoting and developing each individual's strengths and abilities.
- Building upon each child's existing life experiences.
- Working in close partnership with parents, carers and the wider community.
- Promoting healthy living and the importance of caring for ourselves and each other through co-operation and respect for others.
- Helping children to appreciate their own religious cultural traditions as well as the richness and diversity of other cultures.
- Expecting high standards.
- Providing equal opportunities for all to every aspect of school life.
- Promoting the importance of caring for our environment.
- Listening to each other and valuing individual opinions.
- Preparing for an ever-changing world

# The Staff

**Headteacher**

Mr Simon Morley

**Teachers**

Mr Tim Fuller

Mrs Sue Jackson

Mrs Samantha Hodgson

Mrs Claire Parry (*currently on maternity leave*)

Mrs Claire Roberts

**Senior Early Years Practitioner**

Mrs Ann Scarbro

**Senior Administrator**

Mrs Christine Hibberd

**Teaching Assistants**

Mrs Aly Pearce

Mrs Michelle Lee

Mrs Shelley Grant

Ms Caroline Stow

Mrs Mellissa Parker

Mrs Jacqui Kitchen

Miss Samantha Hall

Mrs Sharon Scott

**Lunchtime Supervisor**

Mrs Michelle Lee

Ms Caroline Stow

Mr Carl Casserly

**Caretaker**

Mr Carl Casserly

**Cleaner**

Mrs Angela Smith

## Class Organisation

<b>Class</b>	<b>Year Group</b>	
Maple	Reception	Mrs A Scarbro/Mr S Morley
Chestnut	Year 1 / Year 2	Mrs C Roberts/Mrs S Hodgson
Willow	Year 3 / Year 4	Mrs S Jackson/Mrs S Hodgson
Oak	Year 5 / Year 6	Mr T Fuller

# Key School Dates

<b>Academic Year 2011/12</b>	<b>6 Term Year</b>
<b>Term 1 2011</b>	Monday 5 September to Thursday 20 October
<b>Term 2 2011</b>	Monday 31 October to Friday 16 December
<b>Term 3 2012</b>	Wednesday 4 January to Friday 10 February
<b>Term 4 2012</b>	Tuesday 20 February to Friday 30 March
<b>Term 5 2012</b>	Tuesday 17 April to Friday 1 June
<b><i>Bank holidays</i></b>	<i>Monday 7 May, Monday 4 &amp; Tuesday 5 June</i>
<b>Term 6 2012</b>	Monday 11 June to Thursday 19 July

Staff training days have been set for Thursday 1 & Friday 2 September 2011, Friday 21 October, Tuesday 3 January and Mon 16 April

# Admission Criteria

There is an annual intake of children into the reception class in the September following their fourth birthday. Applications are made via the School Admissions Team at Lincolnshire County Council (Tel: 01522 782030)

Our planned admissions number is 15 which means that there are 15 places available in each year group. Where applications for admission to the school exceed the number of places available the following criteria will be applied to decide which children to admit in the order in which they are set out in the summary below.

## **Oversubscription criteria**

If there are more children seeking admission than available places, the following oversubscription criteria will be used to allocate places:

1. Any child 'looked-after' by a Local Authority. A child in public care sometimes referred to as 'looked-after' is a child who is in the care of a local authority or provided with accommodation by them in accordance with section 22 of the Children Act 1989 at the time of the application.
2. Children living within our traditional catchment area. Priority will be given to those applicants living full-time or for the majority of the week within a 2-mile radius of the school to include the villages of Kirkby-on-Bain, Tumby, Thornton, Roughton and Haltham.
3. If there are more children from this area than available places, priority will be given to any applicant who would have a sibling in the school on the intended date of admission. Siblings are defined as two or more children having one or both parents in common.
4. Applicants who do not fall into any of the above categories will be allocated places on the basis of straight line distance of the applicant's residence from the school. Those living closer will be offered the place. Distance is measured electronically by the local authority using the post office address points of the home address and school.
5. If any of the criteria above are oversubscribed the final tie break will be driving distance with the child living nearest being offered a place. (Distance is measured electronically by the local authority using the post office address points of the home address and school).

# General Information

## **Attendance**

The school prides itself on regular attendance by all pupils. Parents are requested to send a letter of explanation for all forms of absence, to be authorised by the Headteacher. Doors are opened at 8.50am and children are expected to be in school by 9am. Every effort should be made to ensure children are in school by this time each morning. Pupils are marked late for school if they have not arrived by 9.10am.

## **First day contact**

If your child is absent from school for any reason please let us know by telephoning on each day of absence prior to 9.30am. On the child's return, please confirm in writing the reason for the absence for our school records. If an absence due to illness of longer than five days is anticipated please inform the school as soon as possible.

## **Parent & teacher consultation sessions**

An appointment system is in operation when teachers are available on a fortnightly basis to meet with parents and carers to discuss any issues regarding your child's progress. Children are also invited into these consultations.

## **Reports**

An annual report detailing each child's progress is issued during the summer term.

## **Accidents**

All minor accidents and head injuries are reported to parents via school accident forms stating the treatment given. In the event of a serious accident or if your child is unwell, parents/carers are contacted immediately to collect their child from school.

## **Personal property**

Pupils are responsible for the security of their personal possessions and all items must be named.

## **Safeguarding children**

All staff have undertaken training in safeguarding through the Lincolnshire Safeguarding Children Board. Staff receive first aid training as and when previous training has expired.

## **Holidays in term time**

Governor policy is that holidays should not be taken during term time unless in exceptional circumstances. All holiday or absence requests should be discussed with the headteacher. A 'leave of absence' form will need to be completed, which is available from the school office.

### **Lunch arrangements**

Hot lunches are available from September until April. They meet nutritional requirements and provide a balanced meal for your child. From April onwards, parents/carers are expected to provide a packed lunch for their child including a drink. Lunch is usually eaten in the classrooms, but on fine days children may picnic in the school playground or on the field. Some parents/carers are entitled to free school meals for their children. Parents/carers can telephone Lincolnshire Free School Meals on 01522 782030 to ask for advice.

### **Healthy eating**

All children are encouraged to eat fruit, vegetables, plain bread or cheese during the morning break and have a water bottle with them throughout the day. Chilled filtered water is available. Free fruit and vegetables are provided for the children in the Early Years Foundation Stage and Key Stage 1 children as part of the National Fruit Scheme.



### **School Council**

Our School Council meets each term to make decisions on key issues. Children from each year group are represented on the council.

### **Collecting children from school**

It is school policy that children are “handed over” to their parents/carers at the school door at the end of the day for reasons of safety. If you would like to make an alternative arrangement, for example meeting your child at the end of the path or road, written permission is necessary to inform the school. Parents/carers will assume responsibility in such instances when the child leaves the school site.

**School closure**

If the school has to be closed at short notice e.g. in the event of severe weather conditions, details will be broadcast as early as possible on BBC Radio Lincolnshire and Lincs FM. If children need to be sent home early we will endeavour to contact all parents/carers. Text messages from school will be sent in the event of any emergency or changes at short notice to a specified mobile phone.

**Parent/teacher association**

This organisation, known as the 'Friends of the School' consists of willing parents and is very active throughout the year. It is very successful in offering practical, financial and social support to the school.

**Selection and secondary education**

The eleven plus selection system operates in this area. Preparation for administering the selection procedure is subject to the regulations of the local grammar school consortium. The teaching staff and headteacher are available to discuss your child's involvement in the procedure. Parents/carers have the opportunity to opt their child out of the system if they desire, although this decision is not necessary until your child is in year 5.

# The Curriculum

We aim to give your child the best possible education. The school offers a broad and balanced curriculum consisting of the subjects as set out in the National Curriculum. A thematic approach is adopted in our planning, based on key skills to be learned.

Great emphasis is placed on teaching the basic skills of reading and the correct use of English in both the spoken and written word. In mathematics we teach mental and written methods of computation and how to apply them to problem solving so that the children develop the numeracy skills needed for life.

The children are taught as whole classes, in groups according to attainment levels, or as individuals as appropriate.

## Early Years Foundation Stage



A child's first year in school is a crucial stage for it is here that the independence, confidence and eagerness to learn, which are the foundation of future success, begin to develop. Almost all learning at this stage takes place during play and practical activities based on six key areas of learning and development. These are

- *Personal, Social and Emotional Development,*
- *Communication, Language and Literacy,*
- *Problem Solving Reasoning and Numeracy,*
- *Knowledge and Understanding of the World,*
- *Creative Development,*
- *Physical Development*

Equal emphasis is placed on these six areas of learning and development.

Children spend their first full year in the purpose built reception classroom in a class of 15 children. They have access to a spacious outdoor learning area where much of their learning will take place.

During term 1, a baseline assessment is undertaken with all reception children. They are assessed throughout the year to measure their progress. We would encourage you to discuss your child's progress with the EYFS staff on a regular basis.

# The National Curriculum

The National Curriculum is made up of blocks of years, known as key stages:

Year 1 and Year 2 of primary school are known as Key Stage 1

Years 3 to 6 of primary school are known as Key Stage 2

The subjects we teach are:

- English
- Mathematics
- Science
- Design and technology
- Information and communication technology (ICT)
- History
- Geography
- Art and design
- Music
- Physical education
- Religious education
- Personal, social and health education (PSHE) and citizenship
- French (Key Stage 2)

## **English**

As well as reading and writing, literacy involves the development of speaking and listening skills. We use a variety of approaches to teaching literacy. We deliver regular dedicated literacy lessons, but recognise that pupils can also develop literacy skills while they learn about other subjects in the curriculum. We put a great emphasis on the teaching and learning of phonics and use the THRASS (Teaching Handwriting Reading And Spelling Skills) programme throughout the school in all key stages.

## **Mathematics**

At Kirkby on Bain, we aim to develop pupils' mathematical thinking and number skills. As with literacy, we use a variety of approaches with an emphasis on mental maths. We think it is important that the children develop their understanding and application of mathematical concepts.

## **Science**

Children develop scientific skills and knowledge through practical investigations and direct teaching. They learn to observe, predict, hypothesise, record findings and draw conclusions at a level appropriate to their age.

A nature reserve is being developed by the children on our playing field. We aim to foster care and understanding of our environment as well as provide practical areas for study and investigation.



Some of our year 5 and 6 children working in the teaching area in our nature reserve.

## **Design and technology**

Design and technology prepares the children to participate in a rapidly changing world by becoming creative problem solvers. Activities are closely linked to science topics. The children work individually and co-operatively to plan, design, make and communicate their ideas. The activities include food technology and use of textiles. Children evaluate their finished product and are taught the correct way to use tools safely.

## **Information and communication technology (ICT)**

ICT prepares children for their participation in a rapidly changing world through access to a variety of computer programs, the internet and other technology such as digital cameras and visualisers. Each classroom has its own interactive whiteboard and bank of computers which are fully networked and linked to the internet. A laptop trolley is available for use by all classes to allow all children to have access to computers to develop skills of word processing, data handling, graphics, control technology and digital animation. ICT is used to enhance all subjects in the curriculum.

## **History**

Children develop their knowledge and understanding of the past by sequencing events, listening to and re-enacting stories, researching using books, computers, videos etc. and visiting museums and sites of historical interest. They engage in discovering evidence of the past through a variety of practical activities such as handling artefacts.

## **Geography**

The children carry out geographical enquiry inside and outside the classroom, learning to use geographical skills and resources such as maps, atlases, aerial photographs and ICT. Visits to other localities are also arranged.

## **Art and design**

Children are taught to use their creativity and imagination by observing, exploring and developing skills using a variety of materials and processes. These include drawing, painting, collage, printing, clay and textiles. They are introduced to art and design from different times and cultures and 'model' the style of different artists.

## **Music**

The children compose and perform music through singing and playing tuned and percussion instruments within weekly music lessons. Listening to and appraising music from other genres, times and cultures also forms an important part of the curriculum. Activities are planned to encourage the full and active participation of all children irrespective of their ability. All children learn to read music and play the recorder from year 4. Brass, woodwind, strings and guitar tuition is available and music appreciation forms part of our assembly time. We regularly participate in musical events and frequent productions take place in our local church.

## **Physical education (PE)**

Through specialist teaching children participate in a wide variety of physical activities. These include team games (football, netball, hockey, cricket, rounders, rugby), dance, gymnastics, swimming, athletics and outdoor pursuits e.g. orienteering. Children represent the school at football, netball, rounders, cricket and swimming and links with local sports clubs provide a very successful extension to after school activities. An emphasis is placed on developing fitness, individual skills and group and team co-operation. We encourage healthy competition and sportsmanship. Children in Y5 undertake the Bikeability Road Safety programme and all classes participate in daily "Activate" exercise sessions.



Our school playing fields

### **Religious education (RE)**

As a church school the teaching of RE and daily collective worship provide an important contribution to the spiritual, moral and cultural development of each pupil. These areas were particularly praised during our last Church School Inspection. The study of RE is based on the Lincolnshire Agreed Syllabus for Religious Education. Its main aims are for children to learn about Christianity and other religions and to explore and respond to human experience. Children study aspects of the following world religions – Christianity, Judaism, Hinduism and Islam during their time in school.

Collective worship takes place daily and is broadly Christian in character. Collective worship is held daily and different themes addressed. On Fridays, an ‘Achievement Assembly’ takes place to celebrate the children’s work. Once a month we hold a “community” collective worship in the local church.

### **Personal, social and health education (PSHE)**

All children receive support through our SEAL programme (Social and Emotional Aspects of Learning) and this is supplemented with regular circle time in each class. Our Ofsted Inspection during 2008 found the personal and social development of our children to be outstanding, which we continually strive to maintain.

### **French**

Specialist French teaching is provided for all KS2 children (year 3 to year 6) on a weekly basis. The emphasis is on speaking and listening.

## **Other Areas of the Curriculum**

### **Swimming**

All children in the school receive swimming coaching at Horncastle Swimming Pool under the guidance of the teaching staff and qualified swimming instructors. This takes place during the terms 5 & 6. Children are grouped according to ability.

### **Homework**

In the EYFS and at Key Stage 1 ‘homework’ supports the partnership between home and school by actively involving parents and carers in their child’s learning. Parents and carers are encouraged to spend time daily with their child on focused activities in pursuing the educational aims of the school. At Key Stage 2 homework supports the school’s aim of encouraging more independent learning.

Every child is provided with a reading book to take home each night and parents/carers are encouraged to support the work undertaken in school by sharing the responsibility of hearing their child read. A reading record book is also provided for parents’/carers’ comments.

# Personal Development

- As a church school we acknowledge the importance of each child's moral, spiritual, cultural and social development. We develop these aspects through all of the national curriculum subjects and a cross-curricular approach to personal, social and health education (PSHE) and citizenship education.
- The children undertake extra curricular activities at lunchtime and after school, including sports club, ICT club, music club, recorders and chess.
- Each year all children participate in musical and dramatic productions to which parents and carers are invited.
- We sponsor a child in Uganda. The children think of ways of fund-raising to support this initiative.
- We have numerous and varied visitors to the school and the children go on educational visits.
- We hold fund-raising events for various charities throughout the year to encourage the children to think of and support others.
- All children participate in circle time each week raising issues and concerns.
- A system of pastoral care operates throughout the school and older children are encouraged to look after the younger children.
- Our School Council with representatives from each class meet every term to discuss topical issues relating to the school.



The whole school gathered together in a circle in our school playground

# Special Educational Needs and Disabilities

We are an inclusive school and pride ourselves in the way in which we cater for children with special educational needs and disabilities (SEND)

A child is said to have SEND if they have a learning difficulty which calls for special educational provision to be made for them.

Children have a learning difficulty if they

- have significantly greater difficulty in learning than the majority of children of the same age; or
- have a disability which prevents or hinders him/her from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the education authority

Initial identification is important, which may be from the teacher or through information from parents/carers. Your child may be identified as having special educational needs if he/she is experiencing learning difficulties and requires special help or provision.

## **Pupils with disabilities**

Admission to the school is open to all pupils subject to the criteria in this prospectus, whether or not a pupil is disabled. Once admitted into the school, a child with disabilities is fully integrated into all aspects of school life.

## **Gifted and talented children**

The curriculum is differentiated for children of all abilities. Children who are very able or talented in a particular area are identified as early as possible. Every effort is made to enrich the curriculum and provide extension activities so that their learning opportunities are maximised.

## **Implementation**

The staff in our special educational needs team work alongside all other staff to support the targets for children with SEND. As the children make progress their targets and Individual Education Plans are updated continuously and parents/carers are consulted.

We are committed to the promotion of equality and diversity and realise the valuable contribution which all members of the community can make to the school.

# Health

We are very proud to be part of Lincolnshire's Healthy Schools project. The aim is to encourage a healthy lifestyle through exercise and a healthy diet. Our health programme is supported by the school nursing team, who visit throughout the year to talk to the children about healthy eating, packed lunches, puberty, personal hygiene and dental care.

## **School nursing team**

The school nursing team routinely checks on the children's physical well being at different times throughout the year and with different age groups. Their visits include checks on hearing, height and weight.

## **Hair hygiene**

For the sake of hygiene, children with long hair are requested to keep it tied back. Head lice are an ongoing problem and it is the parents'/carers' responsibility to make regular checks. If you do find head lice in your child's hair, please inform the school and make the necessary arrangements to treat the condition.

## **Medicines**

If your child has to use an inhaler, it may be kept by the teacher or by the child. Please ensure that it is clearly marked with the child's name.

Medicines may be brought into school and administered by the teaching or non-teaching staff only when prescribed by a doctor and communication has taken place with the parents/carers. Parents/carers may come into school to administer the medicine themselves if this has been previously arranged with the headteacher.



The children organise 'positive play' games at break times.

# School Rules

The following school rules have been written in consultation with the children. We aim to provide a happy, caring atmosphere.

## Our Golden Rules

We will...

- always listen to what we are being told
- always do things the first time of asking
- respect one another
- be truthful
- always try our best
- behave in a safe way

## Rewards

A firm and caring approach to discipline is adopted within this school. We believe that children behave more responsibly when they are given responsibilities, praise and encouragement. We seek your support in providing your child with firm guidance and a positive model of behaviour to support the school to promote the values of mutual respect, self-discipline and social responsibility.

A house point system of rewards operates throughout the school for the children to gain 'achievement certificates'.

## Anti-bullying

Whilst we make every effort to ensure that bullying does not occur, we are not always aware if there is a problem. If you have any concerns please let us know immediately so that we may deal with the matter straight away. The school operates a clear anti-bullying policy. We encourage all children to speak to any of the teachers or supervising adults if they feel that they are being bullied.

# Charges for Activities

The Governing Body have determined the following policy with regard to charging for school activities.

- A contribution may be requested for activities which take place during school hours.
- For all school trips, regardless of whether the activity falls during or outside school hours, parents/carers are expected to contribute towards the cost of the venture. The remaining cost will be subsidised by the school or the Friends of the School.
- No child will be excluded from any activity taking place in school hours because of his / her inability to pay. Activities offered wholly or mainly during normal teaching time are available to all pupils regardless of their parents'/carers' ability to contribute.
- Where an activity incorporates a board and lodging element, families eligible for free school meals will not normally be charged.

<b>Visits</b>	Parents/carers are asked for voluntary contributions towards the cost of transport and entry fees.
<b>Swimming</b>	Parents/carers are asked for a contribution towards the cost of transport and swimming.
<b>Music Tuition</b>	Parents/carers pay in advance for lessons.
<b>Guitar</b>	Parents/carers pay in advance.

# Complaints Procedure

All staff in the school strive to deliver the best possible education to all our pupils and to care properly for their health, safety and welfare at all times.

Occasionally you may feel we have not lived up to your expectations. If this is the case **please tell us** so that we are aware of your concern.

Sometimes parents/carers do not like to complain because they feel that their child may suffer in some way as a consequence. We can assure you that this will not be the case. If you have an anxiety please tell us about it.

Wherever possible concerns expressed by parents/carers and others about the school curriculum or related matters may be dealt with in the first instance by informal discussions with the class teacher or the headteacher. Governors may be consulted on an informal basis. However, there may be occasions when concerns cannot be resolved informally. The governors have a formal complaints procedure, which offers a readily accessible and clearly understood route through which complaints of this nature may be pursued further. A copy of this may be obtained from the Clerk to the Governors or from the school office.

# Uniform and Clothing

We encourage the children to wear our school uniform to promote equality, a smart appearance and a sense of belonging.

## Boys

White shirt / polo shirt  
School sweatshirt or fleece  
Grey trousers  
Dark coloured shoes

## Girls

White blouse / polo shirt  
School sweatshirt, cardigan or fleece  
Grey skirt / pinafore dress / trousers  
Dark coloured shoes.

## Colder weather alternatives (optional)

School fleece and/or reversible jacket (boys and girls)

## Warmer weather alternatives (optional)

Grey shorts

Navy blue gingham dress

## PE Kit

Pale blue polo shirt with school logo, navy blue shorts, plimsolls/plain white trainers.  
School sweatshirt and navy blue jogging bottoms may be worn in cold weather.

All children require a separate named bag for PE equipment, which can be left in school throughout the course of a school week.

## General

An over-shirt to protect normal clothing when participating in art and craft lessons.  
A swimming costume / trunks

## ALL CLOTHING MUST BE NAMED

As part of your child's increasing independence they should be capable of changing and fastening their clothing and footwear themselves when changing for PE and games. Appropriate fastenings are therefore a necessity e.g. shoes with Velcro fastenings would be more appropriate until they are capable of tying their own laces.

**Items available to purchase from school: sweatshirts/cardigans, PE shirts, navy shorts, reading folders, THRASS Charts, PE/swimming bags, water bottles, Aulos Recorders, Recorder book 1, 2 and 3.**

# Home / School Agreement

We aim to establish a partnership of mutual support between the home and school working together for the benefit of your child.

**The school** shall endeavour to:

- \* provide a balanced curriculum and meet the individual needs of each child
- \* aim for high standards of work and behaviour based on good relationships throughout the school
- \* provide a happy, safe environment with equal opportunities for all members of the school community
- \* keep parents fully informed about general school matters and progress
- \* keep parents informed about issues of attendance, punctuality, uniform and homework
- \* be open and welcoming at all times and offer opportunities for parents to become involved in the life and events of the school
- \* keep parents abreast of the changes and delivery of the curriculum to their children
- \* provide regular feedback and an annual written report on each child's progress.

**Parents/carers** shall endeavour to:

- \* encourage full participation in the life of the school
- \* actively support the school's rules and guidelines as outlined in the school brochure and policies
- \* ensure regular and punctual attendance in agreed uniform and with the necessary equipment
- \* encourage respect for all other members of the school community
- \* keep the school informed of relevant home issues and communicate regularly
- \* ensure attendance at parent's evenings at least twice a year
- \* spend daily time with my child on school activities e.g. reading and homework
- \* utilise the Reading Record Book and Homework Book to communicate with the school.

**The child** shall try to:

- \* do my best at all times
- \* come to school on time, in my uniform and with everything I need
- \* treat all children, adults and equipment in the school with respect
- \* follow the school's code of conduct and behaviour.

# The Governors

Mr Paul Brewster	Chairman	Foundation	
		Parochial Church Council (PCC)	
Mr Matthew Dossett	Vice-Chairman	Parent	
Mr Jon Arden		LA	
Mr Robert Barr		Foundation	PCC
Mr Rodney Beattie		Foundation	Brocklesby Trust
Mrs Helen Brass		Foundation	PCC
Mrs Mandy Fitzaden-Gray		Parent	
Mr Simon Morley		Headteacher	Ex-Officio
Mr Ian Read		Foundation	PCC
Mrs Elizabeth Emmerson		Associate governor	
Mrs Ann Scarbro		Staff governor	
Mrs Elizabeth Lamyman		Foundation	PCC
Mrs Aly Pearce		Staff governor	
Mrs Sue Bain		Clerk to the Governing Body	

## Curriculum and Standards Committee

Mrs E Emmerson (Chairman), Mrs Fitzaden-Gray, Mr I Read, Mrs E Lamyman, Mr P Brewster, Mrs A Pearce and Mr S Morley

## Finance & General Purposes Committee

Mr R Barr (Chairman), Mr P Brewster, Mrs H Brass, Mr J Arden, Mr R Beattie and Mr S Morley.

## Admissions Committee

Mrs H Brass (Chairman), Mr P Brewster, Mrs E Lamyman, Jon Arden and Mr S Morley

Other areas covered by named governors are special educational needs, early years, health & safety, buildings, target setting, literacy, mathematics, performance management, governor visits, KS1 & KS2, child protection, target setting and healthy schools.

## Other Useful Contacts

Lincolnshire County Council  
 Director of Children's Services - Mr Peter Duxbury  
 Tel: 01522 552222

Diocese of Lincoln  
 Mr Peter Staves  
 Tel: 01522 504010

# A Message from the Governing Body

We hope the information contained in this brochure will provide some of the answers to your questions and those of your child. It provides an insight into our school, but it doesn't tell you everything. We are proud of the ethos within the school, which is reflected in the teaching and supports the social and spiritual well being of your child.

**Kirkby on Bain Church of England Primary School**

**Tel: 01526 352715**

**admin@kobps.lincs.sch.uk**

**www.kobps.lincs.sch.uk**

